



## PUBLIC SERVICE COMMISSION, WEST BENGAL

### Important Announcement regarding Clerkship Examination, 2019

No. 246-P.S.C.(Con)

Date: 01-November, 2023.

The following candidates are invited for **Computer Type Test** subject to being eligible after document verification to fill up the unfilled PH (HI) vacancies on the basis of the results of **Clerkship Examination, 2019**. Verification of document will be in on-line mode. Candidates will have to send their documents at the following e-mail id: **dsconfidentialpsc@gmail.com** Instructions of sending documents for verification are given at **Annexure-A** and **Annexure-B**. The Name and Roll number of the candidates are as follows :

SL NO.	ROLL NO.	NAME	CATEGORY
1	0539957	SADHAN BISWAS	SC
2	0938674	JAYANTA DAS	SC
3	1039112	SUMANA MUKHERJEE	
4	1039120	SUMIT KUMAR DUTTA	
5	1039126	KHAIRUL ALAM	
6	1120456	JAGDAMBA ROY	
7	1120465	RAMKRISHNA MODAK	
8	1228334	DIBYENDU DEOGHORIA	
9	1228348	KANISHKA DEOGHORIA	
10	1228349	RAJESH KUMAR MAHATO	OBC-B
11	1333050	RANU ACHARJYA	
12	1429035	SUBHAS CHANDRA SAMANTA	
13	1429040	TIRTHASIS MAITY	
14	1632343	SUPRIYA PAL	OBC-B
15	1726024	BRATATI CHOUDHURY	
16	1841564	MD ATAUR RAHAMAN	
17	1841567	HOSSAIN SHAIKH	OBC-A
18	1942978	MD SADDAMUL RASHID	OBC-A
19	1943010	BIDYUT BISWAS	SC
20	2020313	JOYDEB SARKAR	SC
21	2218675	PRABHAT DEY	
22	2218678	MADHURSREE BAGCHI	
23	2314183	BEAUTY SAHANI	SC
24	2314211	SUBHADIP GHOSH	OBC-B
25	2425854	AGRADEEP PAUL	

- The date of the Computer Type Test is **10<sup>th</sup> November, 2023**.

**N.B.** : The candidates are informed to follow the Commission's website for further instruction.

By Order of the Commission.

Instructions regarding **Computer Type Test** to be held on  
**10/11/2023** with respect to **Clerkship Examination, 2019**

1. The typing test is qualifying in nature as mentioned in the notification.
2. Candidates who will type less than 200 words (in English) or 100 words (in Bengali) in 10 (ten) minutes will be considered as DISQUALIFIED for the examination.
3. Candidates will be given 5 (five) minutes for trial test for checking of the keyboard and key operation. Then the actual typing test will begin for duration of 10 (ten) minutes.
4. Candidates will be given a typed matter in hard copy as manuscript for typing.
5. Candidates are allowed to repeat the same paragraph after completion of typing of the passage given to them. Use of “copy paste” method is strictly prohibited and subject to disqualification.
6. Candidates are not allowed to use special keys / special characters / symbols except which is given in the matter of typing.
7. Nature of mistakes
  - a) Omission of words or insertion of foreign words will be considered as major mistake.
  - b) Omission of punctuation marks and incorrect punctuation marks will be considered as minor mistake.
  - c) Spelling mistake will be considered as major mistake.
  - d) Insertion of punctuation at the beginning / inside / end of a word will be considered as major mistake.
  - e) Letter(s) typed in small letter in place of capital letters and vice-versa at the beginning / inside / end of a word will be considered as minor mistake.

8. Calculation of Marks for accuracy

a) Marks = No. of Typed Words – 0.33 X Major Mistake – 0.15 X Minor Mistake

b) Qualifying Marks for English Language: 140

c) Qualifying Marks for Bengali Language: 70

9. The Keyboard Layout for English Typing Test will be available in English (US) only and font will be Times New Roman. The keyboard layout for Bengali Typing Test will be in Nirmala UI Font on Avro Keyboard.

10. The typed passage must be in conformity with the given passage.

11. Candidates will not be allowed to leave the examination hall before the end bell.

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**ANNEXURE - A**

PUBLIC SERVICE COMMISSION, WEST BENGAL			
INFORMATION SHEET FOR VERIFICATION OF DOCUMENTS			
<b><u>Clerkship Examination, 2019 (Advt. No. 05/2019)</u></b>			
1	Name		
2	Paste current stamp sized Photograph		Photograph Attested by Group 'A' Govt. Officer
3	Roll No.		
4	Enrolment No.		
5	Date of Birth		
5	Document Produced	MADHYAMIK or EQUIV. ADMIT CARD	
6	ID Proof		
6	Document Produced	AADHAAR / EPIC / Driving License / Passport / Pan card	
7	Year of passing Madhyamik or its equivalent from a recognized Council/Board		
7	Document Produced	MARKSHEET & CERTIFICATE	
8	SC/ST/OBC Certificate, if applicable	Issuing Authority	
8		Date of issue	
9	Current NCL Certificate (For OBC candidates only)	Issuing Authority	
9		Date of issue	
10	PWD Certificate (LV/LD&CP/HI)	Issuing Authority	
10		Date of issue	
10	Nature of Disability		
11	Certificate/relevant document confirming Ex-Serviceman, if applicable	Issuing Authority	
11		Date of issue	
<b>** (i) All Certificate(s) furnished as per 8,10 and 11 above must be issued on and before the closing date for receipt of application i.e. 25<sup>th</sup> March, 2019.</b>			
<b>(ii) NCL certificate should be issued not earlier than 1<sup>st</sup> April, 2023.</b>			
<b>DECLARATION BY CANDIDATE</b>			
I certify that the information provided above are true and correct to the best of my knowledge and belief. I also declare that any disparity in between my statement and certificate will enact cancellation of my candidature.			
Signature of the Candidate with date			
<b>CERTIFICATE BY GROUP 'A' GOVERNMENT OFFICER</b>			
Certified that I have seen the candidate personally and verified all the applicable original documents pertaining to information provided in items 1 to 11 above.			
Name and designation of the Group 'A' Govt. Officer			
Officer's Mobile No.			
Signature and Date with official Rubber Stamp			

## ANNEXURE-B

### PUBLIC SERVICE COMMISSION, WEST BENGAL

#### Clerkship Examination, 2019 (Advt. No. 05/2019)

#### IMPORTANT INFORMATION

The following documents will have to be scanned and sent to ***dsconfidentialpsc@gmail.com***

1. Recent passport sized coloured photograph.
2. Government photo identity proof ( Aadhaar /Epic / Passport /Driving License / Pan Card)
3. Admit Card of Madhyamik /Equivalent examination showing the date of birth and language(s) studied.
4. Certificate & Mark sheet confirming passing of Madhyamik or its equivalent from a recognized Board/Council.
5. SC/ST/OBC Certificate, if applicable.
6. Current 'NCL' certificate (for OBC candidates only). NCL certificate should be issued not earlier **than 1<sup>st</sup> April, 2023.**
7. PWD certificate from competent authority.
8. All the documents mentioned above will have to be produced before a Group-A Govt. Officer. Then a certificate in the format prescribed at '**Annexure-A**' will have to be obtained from the officer and sent along with other documents.
  - All Certificate(s) mailed as per 5 and 7 above must be issued on and before the closing date for receipt of application i.e. **25<sup>th</sup> March, 2019.**
  - Candidates are allowed to send above mentioned documents within **5<sup>th</sup> November, 2023** positively.
  - Name of the PDF file must be like this: [Roll No.@CLERKSHIPTYPETEST2019](mailto:Roll_No.@CLERKSHIPTYPETEST2019) (e.g.1234567@CLERKSHIPTYPETEST2019).
  - After verification of all necessary documents furnished by all candidates, only eligible candidates will be called to **Computer Type Test**. The time of the Test will be informed later on.

BY ORDER OF THE COMMISSION